

<b>Post Title</b>	<b>Assistant Coach / Instructor – Level 1</b>
<b>Division</b>	<b>Customer and Commissioning</b>
<b>Section</b>	<b>Programmes and Memberships</b>
<b>Location</b>	<b>City Wide</b>

\* Candidate's suitability will be measured by assessment in the following ways:

**A** – Application: **I** – Interview: **R** – References: **X** - Interview Exercise(s)

		Essential	Desirable	Assessment
<b>Experience</b>				
1	Coaching / Instruction to all ages / abilities in sport / activity of qualification		X	A I
2	Engaging with children and young people from particularly hard to reach groups through sport and physical activity in education, sport, health, community, leisure and/or recreation industries to produce long term positive behaviour change		X	A I
3	Working with sport clubs, Local Authority, Active Schools and NGB's		X	A I
<b>Knowledge</b>				
4	Understanding of the benefits that physical activity and sport can bring to all		X	A I
<b>Skills and Abilities</b>				
5	Good communication skills in all formats		X	I R
6	Effective team worker	X		I R
7	Self-motivated	X		I R
8	Effective organisation and planning skills	X		A I
9	Ability to motivate participants	X		A I
10	Ability to communicate with participants of all ages and parents / guardians.	X		A I
11	Experience of working alongside coaches / instructors as part of a coaching programme, developing new ideas and approaches to deliver better services		X	A I
<b>Attributes</b>				
12	Enthusiastic with a positive (can-do) attitude		X	I R
13	Confident		X	I R
14	Adaptable		X	A I
15	Customer focused	X		A I
<b>Qualifications and Training</b>				
16	Relevant Scottish Coaching Qualification – Assisting Coaching Sessions SCQF L5 (or equivalent – see Sport Aberdeen CIT Qualification List)	X		A
17	First Aid Qualification		X	A I

18	Ongoing CPD		X	A I
19	Willingness to undertake training/accreditation required for job role		X	I
20	PVG membership for Regulated Work with Children and Protected Adults or willingness to be obtain prior to a formal offer of employment	X		A
<b>Other</b>				
21	Current membership of the National Governing Body or willingness to obtain prior to a formal offer of employment and maintain during employment		X	A I

<b>Prepared/Updated by</b>	Dianne Breen – Programme & Membership Services Manager	May 2021
<b>Approved by</b>	Nickie Scorgie - Head of Human Resources & Organisational Development	May 2021
<b>Status</b>	ISSUED	May 2021