

<b>Post Title</b>	<b>Lifeguard</b>
<b>Division</b>	<b>Community Leisure Operations</b>
<b>Section</b>	<b>Operational Facilities</b>
<b>Location</b>	<b>Citywide</b>

<b>Responsible to</b>	<b>Duty Supervisor, Assistant Manager, Operations Manager</b>
<b>Responsible for</b>	<b>n/a</b>

\* Candidate's suitability will be measured by assessment in the following ways;  
**A** – Application: **I** – Interview: **R** – References: **X** - Interview Exercise[s]

	<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Assessment</b>
<b>Experience</b>				
1	Good communication skills	X		I
<b>Skills, Abilities and Knowledge</b>				
2	Able to work with others co-operatively (both internally and externally) in order to achieve better services and customer focused outcomes	X		A,I,R
3	Strong swimmer – ability to pass swim test at interview	X		X
4	Interest in swimming and leisure	X		A,I
5	Able to behave in a consistent and reliable manner whilst ensuring that everyone is treated fairly and with respect	X		I
6	Recognises that customer service is part of everyone's job and able to take into account customer needs and strive to achieve them	X		A,I
7	Able to ensure that the objectives and standards of the job are achieved	X		I
8	Able to demonstrate a drive and desire to improve performance and deliver better services	X		I
9	Willing to take responsibility for own actions	X		A,I
10	Safety conscious and willing to work with the employer to maintain a safe and healthy place of work	X		A,I
<b>Interpersonal and Social Skills</b>				
11	Good communication skills in all formats	X		I R
12	Enthusiastic		X	A I R
13	Working in a team environment	X		I R
14	Confident		X	I R

15	Ability to adapt	X		I R
----	------------------	---	--	-----

#### Qualifications and Training

16	Current National Pool Lifeguard Qualification	X		A
----	---	---	--	---

17	First aid certificate		X	A
----	-----------------------	--	---	---

18	PVG Membership for Regulated Work with Children and/or Protected Adults or willingness to obtain prior to a formal offer of employment being made.	X		A
----	--	---	--	---

19	Continuous personal development		X	
----	---------------------------------	--	---	--

#### Other

Prepared/Updated by:	David Selkirk – Director of Community Leisure Operations Nickie Scorgie - Head of Human Resources & Organisational Development
Date:	June 2019