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Post Title	Project Activator
Division	Healthy & Active Communities
Section	Active Communities
Location	Citywide

Responsible to	SDM / Development Officer (as appropriate to project)
Responsible for	Full and part time staff including sessional instructors, coaches and volunteers

* Candidate's suitability will be measured by assessment in the following ways;

A – Application: **I** – Interview: **R** – References: **X** - Interview Exercise[s]

	Attributes	Essential	Desirable	Assessment
Experience				
1	Working with target groups (such as Looked After Children and Young People, people living with Long Term Conditions, the Inactive and Active Workforce), both individually and in groups, to produce long term positive behaviour change	X		A I
2	Working with individuals with health, social, emotional and behavioural difficulties		X	A I
3	Motivating individuals and supporting positive behaviour change		X	A I
4	Engaging with individuals through sport and physical activity in education, sport, health, community, leisure and/or recreation industries		X	A I
5	Engaging and working in partnership with other agencies (such as social work, education and/or medical professionals, voluntary organisations and those within the sport and leisure industry)		X	A I
Skills, Abilities and Knowledge				
6	Effective organisation and planning skills	X		A I
7	Work cohesively as part of a team	X		A I
8	Self-motivated and able to work unsupervised, managing own time effectively	X		A I
9	Able to work on own initiative	X		A I
10	Demonstrate a drive and desire to improve performance and deliver better services	X		A I
11	Behave in a consistent and reliable manner whilst ensuring that everyone is treated fairly with respect	X		A I

12	Ability to work flexible hours	X		A I
13	Ability to identify and manage risk	X		A I
14	Clear understanding of the benefits of sport and physical activity	X		A I
15	Maintain confidentiality in relation to service users and staff	X		A I
Interpersonal and Social Skills				
16	Good communication skills in all formats	X		I R
17	Enthusiastic		X	A I R
18	Working in a team environment	X		I R
19	Confident		X	I R
20	Ability to adapt	X		I R
21	Customer focused	X		I R
22	Commitment to supporting and motivating individuals from target groups	X		A I
23	Non-judgemental, positive attitude to targeted groups	X		A I
Qualifications and Training				
24	HND level or equivalent, in a related subject (e.g. Health and Fitness, Social Work, Health and Social Care and other Allied Health qualifications)	X		A
25	Level 2 Fitness Instructor and/or Exercise to music / Group Exercise qualification		X	A
26	Continuous personal development	X		A I
Other				
27	Full driving licence	X		A I
28	PVG membership for Regulated Work with Children and Protected Adults or willingness to be obtain prior to a formal offer of employment	X		A I

Prepared/Updated by:	Nickie Scorgie - Head of Human Resources & Organisational Development Grant Wilson – Active Schools Inclusion Manager
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