

Post Title	Project Activator
Division	Sport and Active Communities
Department	Active Schools / Community Sport (as appropriate to the project)
Section	
Location	Various

* Candidate's suitability will be measured by assessment in the following ways:

A – Application: I – Interview: R – References: X - Interview Exercise(s)

		Essential	Desirable	Assessment
Experience				
1	Working with target groups relevant to assigned project, such as Care Experienced Young People, sports clubs or community organisations	X		A I
2	Proven project management experience		X	A I
3	Engaging with target groups relevant to assigned project through sport and physical activity in education, sport, health, community, leisure and/or recreation industries to produce long term positive behaviour change		X	A I
4	Engaging and working in partnership with other agencies relevant to assigned project, such as social work, education or sports clubs		X	A I
Knowledge				
6	Clear understanding of the benefits that physical activity and sport can bring to all	X		A I
7	Knowledge of wider outcomes linked to the assigned project, such as the Changing Lives Approach, Positive Destinations and Reducing the Poverty Related Attainment Gap		X	A I
8	Understanding of Sports development initiatives including pathways, coach education, club development, volunteering and external funding streams		X	A I X
Skills and Abilities				
9	Ability to prioritise tasks and work on own initiative	X		I R
10	ICT including Microsoft 365 and its associate applications	X		A
11	To work cohesively as part of a team	X		I R
12	Ability to communicate and motivate inactive, disengaged and hard to reach groups	X		I
13	Excellent communication and presentation capability (verbal, non-verbal and listening)		X	A I
14	Ability to engage with key partners, whilst maintaining good working relationships	X		I
15	Ability to coordinate and bring together all elements of the work of the assigned project		X	A I
Attributes				
16	Confident and able to deal with and present to a range of audiences	X		I R

17	Adaptability		X	I R
18	Effective at influencing, persuading and negotiating		X	A I
19	Positive (can do) attitude	X		I
20	Value and promote equality and diversity	X		A I
Qualifications and Training				
21	College/university qualification in a subject relevant to the post and / or relevant work experience	X		A
22	Relevant Scottish Coaching Qualification – Leading Coaching Sessions Level (or equivalent)		X	A
23	Ongoing CPD		X	A I
24	Willingness to undertake training/accreditation required for job role		X	I
25	Full driving licence and regular access to a car for travelling between the company's locations on a regular basis	X		A
Other				
26	The job may involve some evening and occasional weekend working	X		I

Prepared/Updated by	Head of Sport and Active Communities	November 2020
Approved by	Head of Human Resources & Organisational Development	
Status	Issued	